

CITY OF LINCOLN/LANCASTER COUNTY  
**CONTRACT AWARD NOTIFICATION FOR  
ANNUAL REQUIREMENTS FOR  
SECURITY GUARD SERVICES  
FOR BENNETT MARTIN PUBLIC LIBRARY**

**DATE:** August 22, 2006

**CONTRACT PERIOD:** Sept. 1, 2006 thru Aug. 31, 2007

**CONTRACTOR:** Silverhawk Security  
6121 So. 58<sup>th</sup> St., Ste #C  
Lincoln, NE 68516

**PURCHASING DIVISION  
K-STREET COMPLEX  
440 SOUTH 8<sup>TH</sup> STREET  
LINCOLN, NEBRASKA 68508  
(402) 441-7410**

**COMPANY REPRESENTATIVE:** Robert Beirow  
**TELEPHONE NO:** 402.421.7780  
**FAX No.:** 402.421.7785  
**E-MAIL ADDRESS:** beirow@hotmail.com

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THE CITY/COUNTY'S SPECIFICATIONS AND THE CONTRACTOR'S ACCEPTED PROPOSAL AND PRICING SCHEDULES, NOW ON FILE IN THE OFFICE OF THE CITY CLERK AND/OR THE COUNTY CLERK, ARE ADOPTED BY REFERENCE AND ARE AS FULLY A PART OF THIS CONTRACT FOR THE ABOVE-NAMED COMMODITY AS IF REPEATED VERBATIM HEREIN.

**As Per Specification 06-199**

NO ACTION NEED BE TAKEN BY THE CONTRACTOR AT THIS TIME. ORDERS FOR MATERIAL WILL BE MADE AS NEEDED BY THE VARIOUS CITY/COUNTY DEPARTMENTS.

DEPARTMENTS REQUIRING CATALOGS AND/OR PRICING SCHEDULES SHALL NOTIFY THE CONTRACTOR DIRECTLY.

**CONTRACT DOCUMENTS**

**Board of Lincoln City Libraries  
LINCOLN, N E B R A S K A**

**ANNUAL REQUIREMENT FOR SECURITY GUARD SERVICES  
FOR BENNETT MARTIN PUBLIC LIBRARY  
AS PER SPECIFICATION 06-199**

**Contractor:  
Silverhawk Security  
6121 So. 58<sup>th</sup> St., Ste. # C  
Lincoln, NE 68516  
402-421-7780**

**Board of Lincoln City Libraries  
Lincoln, Nebraska  
C O N T R A C T   A G R E E M E N T**

THIS CONTRACT, made and entered into this 1 day of September 2006, by and between Silverhawk Security, 6121 So. 58<sup>th</sup> St., Ste #C, Lincoln, NE 68516 hereinafter called contractor, and the Board of Lincoln City Libraries, hereinafter called the Library Board.

WITNESS, that:

WHEREAS, the Library Board has caused to be prepared, in accordance with law, Specifications, Plans, and other Contract Documents for the Work herein described, and has approved and adopted said documents and has caused to be published an advertisement for and in connection with said Work, to-wit:

**Annual Requirement for Security Guard Service at Bennett Martin Public Library Libraries**  
**Specification 06-199** and,

WHEREAS, the Contractor, in response to such advertisement, has submitted to the Library Board, in the manner and at the time specified, a sealed Proposal in accordance with the terms of said advertisement; and,

WHEREAS, the Library Board, in the manner prescribed by law has publicly opened, read aloud, examined, and canvassed the Proposals submitted in response to such advertisement, and as a result of such canvass has determined and declared the Contractor to be the lowest responsible bidder for the said Work for the sum or sums named in the Contractor's Proposal, a copy thereof being attached to and made a part of this Contract;

**EQUAL EMPLOYMENT OPPORTUNITY:** In connection with the carrying out of this project, the contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, ancestry, disability, age or marital status. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, ancestry, disability, age or marital status. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other compensation; and selection for training, including apprenticeship.

NOW, THEREFORE, in consideration of the sums to be paid to the Contractor and the agreements herein contained, the Contractor and the Library Board have agreed and hereby agree as follows:

The Contractor agrees to (a) furnish all tools, equipment, supplies, superintendence, transportation, and other construction accessories, services, and facilities; (b) furnish all materials, supplies, and equipment specified to be incorporated into and form a permanent part of the complete work; (c) provide and perform all necessary labor in a substantial and workmanlike manner and in accordance with the provisions of the Contract Documents; and (d) execute construct, and compete all Work included in and covered by the Library Board's award of this Contract to the Contractor, such award being based on the acceptance by the Library Board of the Contractor's Proposal, or part thereof, as follows:

The Library Board agrees to pay to the Contractor for the performance of the Work embraced in this Contract, the Contractor agrees to accept as full compensation therefore, the following sums and prices for all Work covered by and included in the Contract award and designated above, payment thereof to be made in the manner provided by the Library Board:

**Total Annual Price – \$35,100.00**

## CONTRACT AGREEMENT

The Work included in this Contract shall begin September 1, 2006 through August 31, 2007 with the option to renew for two additional one year periods.

### GUARANTEE:

A performance bond in the full amount of the contract shall be required for all construction contracts. This bond shall remain in effect during the guarantee period as stated in the specifications. Once the project is completed, the contractor may submit a maintenance bond in place of the performance bond.

The Contract Documents comprise the Contract, and consist of the following:

1. The Instructions to Bidders
2. The Accepted Proposal
3. The Contract Agreements
4. The Specifications
- \*5. The City of Lincoln Standard Specifications for Municipal Construction
  - a. General Conditions
  - b. General Specifications
  - c. Construction & Materials Specifications
- \*\* 6. The Plans (including the Schedule of Approximate Quantities)
7. The Construction Bonds \*\*NOT REQUIRED \*\*\*\*
8. The Special Provisions

\* If project includes paving, water, sewer, sidewalk, lighting or traffic signal work, the City of Lincoln Standard Specifications for Municipal Construction will apply, which are on file in the office of the City Clerk. Copies may be obtained at the Office of the City Engineer.

\*\* The following is an enumeration of the Plans, which are entitled:

## CONTRACT AGREEMENT

These Contract Agreements, together with the other Contract Documents herein above mentioned, form this Contract, and they are as fully a part of the Contract as if hereto attached or herein repeated.

The Contractor and the Library Board hereby agree that all the terms and conditions of this Contract shall by these presents be binding upon themselves, and their heirs, administrators, executors, legal and personal representatives, successors, and assigns.

IN WITNESS WHEREOF, the Contractor and the Library Board do hereby execute this contract.

Attest

Contract approved as to form:-

Carol J. Conner  
Attorney for Library Board  
Secretary to

Library Board:

Shirley M. Maly  
Chairperson

### EXECUTION BY CONTRACTOR

IF A CORPORATION:

ATTEST:

\_\_\_\_\_  
Secretary (SEAL)

Silverhawk Security  
Name of Corporation

6121 S. 58<sup>th</sup> St., Ste. #C, Lincoln, NE 68516  
(Address)

By: [Signature]  
Duly Authorized Official

President  
Legal Title of Official

IF OTHER TYPE OF ORGANIZATION:

\_\_\_\_\_  
Name of Organization

\_\_\_\_\_  
Type of Organization

\_\_\_\_\_  
(Address)

By: \_\_\_\_\_  
Member

By: \_\_\_\_\_  
Member

IF AN INDIVIDUAL:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Signature

original

COMPANY NAME Silverhawk

**PROPOSAL  
SPECIFICATION NO. 06-199**

**BID OPENING TIME: 12:00 NOON  
DATE: Wednesday, June 28, 2006  
Security Guard Service at Bennett Martin Public Library**

The undersigned, having full knowledge of the requirements of the City of Lincoln for the below listed phases and the contract documents (which include Notice, Instructions, this Proposal, Specifications, Contract, and any and all addenda) and all other conditions of the Proposal, agrees to enter into a contract with the City the below listed fees for the performance of this Specification, complete in every respect, in strict accordance with the contract documents at and for fees listed below.

**ADDENDA RECEIPT:** The receipt of addenda to the specification numbers \_\_\_\_\_ through \_\_\_\_\_ are hereby acknowledged. Failure of any submitter to receive any addendum or interpretation of the specifications shall not relieve the submitter from any obligations specified in the request. All addenda shall become part of the final contract document.

**BIDDING SCHEDULE**

TOTAL ANNUAL PRICE:

Fiscal Year 2006-2007: 35,100<sup>00</sup>

(Option Year/s)

Fiscal Year 2007-2008: 35,100<sup>00</sup>

Fiscal Year 2008-2009: 35,100<sup>00</sup>

BID SECURITY REQUIRED: Yes \_\_\_\_\_ Amount: \_\_\_\_\_  
No XX

Special provisions for Commodity Term Contracts are included with the specification document. Bidders are urged to read the Special Provisions before completing the following sections of the Proposal.

Contract Extension Renewal is an option: Yes X  
No \_\_\_\_\_

**TERM PRICE CLAUSE: BIDDER MUST STATE**

- (a) Bid prices firm for the full contract period: 2006 - 2009; or  
(b) Bid prices subject to escalation/de-escalation: \_\_\_\_\_  
(c) If (b), state period for which prices will remain firm:  
Through \_\_\_\_\_

**COMPANY REPRESENTATIVE** responsible for the administration of this Agreement:

NAME: Robert Beiraw  
TITLE: Director  
PHONE NO. 402 416 1892

**AFFIRMATIVE ACTION PROGRAM:** Successful bidder will be required to comply with the provisions of the City's Affirmative Action Policy (Contract Compliance, Sec. 1.16). The Equal Opportunity Officer will determine compliance or non-compliance, upon a complete and substantial review of successful bidder's equal opportunity policies, procedures and practices.

The undersigned signatory for the bidder represents and warrants that he has full and complete authority to submit this proposal to the City, and to enter into a contract if this proposal is accepted.

**RETURN 2 COMPLETE COPIES OF PROPOSAL AND SUPPORTING MATERIAL.  
MARK OUTSIDE OF BID ENVELOPE AS FOLLOWS:  
SEALED BID FOR SPEC. 06-199**

Silverhawk  
COMPANY NAME  
621 South 58th St #C  
STREET ADDRESS or P.O. BOX  
Lincoln, ne 68516  
CITY, STATE ZIP CODE  
402 421 7780 402 421 7785  
TELEPHONE No. FAX No.  
Beiron @ hotmail.com  
E-MAIL ADDRESS

R Beiron  
BY (Signature)  
Robert Beiron  
(Print Name)  
Director  
(Title)  
6/15/06  
(Date)

Bids may be inspected in the Purchasing Division during normal business hours after tabulation and review by a Purchasing Agent. Bid tabulations can be viewed on our website at: [lincoln.ne.gov](http://lincoln.ne.gov) Keyword: **Bid** The Intent to Award will be listed on the website when a recommendation is received from the Department.